



Advanced Education Australia Pty Ltd (AEA)
 ABN: 82 125 721 459
 Address level 3, 136 Chalmers Street Surry Hills NSW-2010 Australia
 Telephone – 02 8542 6006
 Email: info@aea.edu.au
www.aea.edu.au

Student Information Update Form

Please Complete this form to help us to keep our record up to date. This will enable us to identify you correctly in our system

Personal Details			
Student Name		Student No	
Current Course		Commencement date	
Mobile No:		Email:	
Current Address:			
Post code:		State:	

Emergency Contact (only complete if your emergency contact details have changed)			
Local Contact			
Title (Please Circle)	Mr Mrs Ms Miss		
Name			
Address			
Mobile No:		Email:	

Overseas Contact			
Title (Please Circle)	Mr Mrs Ms Miss		
Name			
Address			
Mobile No:		Email:	

PAYMENT DETAILS (To help AEA ensure that no student is required to pay more than 50% of total course fees before commencement and no amount over 50% is received until 2 weeks before the second study period please provide the details of any previous payments made to any agent or third party.)

Date of Payment	Amount Paid	Details (what did you pay for? tuition fees, application fees, name of the course etc.)



Student Declaration

I hereby declare that all the details provided by me on this form are true and correct. I agree to keep AEA informed at all times about any change of my contact details. I authorize AEA to keep these details on my file. I also authorize AEA to contact my local or overseas contact in case of an emergency or for any urgent matters when I am not contactable. I understand that I must inform the college in writing within 7 days of any changes in my contact details. Students

signature.....Date.....

Please return this form to reception in person or by mail to Advance Education Australia, PO BOX K401, Haymarket, NSW 1240, Australia or by email: info@aea.edu.au

Student Name	Student Signature	Date:
---------------------	--------------------------	--------------

Office use only
Computer based (soft copy) student file updated by:Date:
Address updated in PRISMS and AEA Database By.....Date:
Staff comments: